

#### **Clinic Policies**

We would like to welcome you to our office. Our goal is to provide you with an excellent experience. We are committed to helping you regain your health and feel better. Please review our policies and sign below.

### **Appointments / Cancellations**

Please be on time or a few minutes early for your appointment. Each person is scheduled a specific time slot. If you are late, you will lose valuable time from your appointment.

The intention of your appointment is to learn about how we can improve your health. It is in no way intended to diagnose, treat or cure any disease.

Please inform us of any changes in your medical history at the time of scheduling. This will greatly help to evaluate your concern and save time in your appointment.

You are responsible for 100% of your appointment fee if you fail to cancel or reschedule your appointment without at least 24 hours' notice.

# **Telephone Calls / Emails**

Please be patient when awaiting contact from us. We receive many inquiries and contacts. Know that we will do our very best to respond to you in a very timely manner. If you have an urgent matter, please state as such in your message.

#### **Financial Matters**

All payment is due at time of service. We accept cash and all major credit cards. Dr. McKendrick does not accept any health insurance. We can accept your FSA or HSA card as payment.

# **Emergencies**

If you have a health emergency, contact your medical doctor or go to the emergency room.

Your (digital) signature below acknowledges each of our clinic policies.
NAME:

DATE: \_\_\_\_\_